



Moldova

REQUEST FOR QUOTATION (RFQ)

NAME & ADDRESS OF FIRM:  <b>Office equipment suppliers</b> <b>Audio/video equipment suppliers</b>	DATE: <b>27 October 2010</b>
	REFERENCE: <b>RfQ10/00263</b>

Dear Sir / Madam:

You are kindly requested to submit your quotation for the following items before **16:30 (local time) on 10 November 2010**.

Item	Generic Description of goods (minimum)	Quantity	
1.	<b>VIDEO CAMERA</b>	11 (eleven) pcs.	
	Recording resolution		- HD
	Still image resolution		- min 3 MPix
	Stabilization		- YES
	Zoom		- Optical/Digital - 25x/300x
	LCD screen		- 2.5 inch, 921K dots
	Interfaces		- HDMI, USB2.0
	Storage		- min 60GB HDD, Memory Stick and SDHC support
	Coding		- MPEG4-AVC/H.264
	Image sensor		- Min Exmor R
	Warranty		- 1 year
2.	<b>PHOTO CAMERA (type 1) equivalent to CANON EOS 450D, NIKON D5000</b>	7 (seven) pcs.	
	Sensor type		- CMOS
	Effective Pixels		- min 12.2 megapixels
	Sensor Cleaning		- integrated cleaning system
	Storage		- SD card, SDHC card or SDXC card (min 4GB included)
	Manual Focus		- selected on lens
	AF Point Selection		- automatic selection, Manual selection
	Shutter Type		- electronically-controlled focal-plane shutter
	Shutter Speed		- 30-1/4000 sec
	LCD Monitor Type		- min 2.7 inch
	Flash Modes		- Auto, Manual Flash On/off
	Red-Eye Reduction		- yes
	Flash Sync		- 1/200sec
	Lens		- 18-200mm for photo camera
	Filter diameter		- 72mm
	Minimum Focus Distance		- not less than 0.5 m
	Angle of View		- 74-7° or wider
	Magnification		- 1:4
Weight	- not more than 800g		
Warranty	- 1 year		

<b>3.</b>	<b>PHOTO CAMERA (type 2)</b>		<b>10 (ten) pcs.</b>
	Format	- Ultracompact	
	Resolution	- 14.1 Effective Megapixel	
	Zoom	- Optical/Digital - 4x/8x	
	Display	- 2.7 inch or greater, fixed	
	Memory Card	- SD/SDHC, 4 GB SD card included	
	Image Sensor	- Super HAD CCD or better, 1/2.3 inch	
	ISO Sensitivity	- 80-3200	
	Stabilization	- Electronic	
	Interface	- USB 2.0, HDMI out	
	Video recording	- 640x480 at 30 FPS	
	Battery life	- 200 shots	
	Flash	- YES	
Warranty	- 1 year		

<b>CONDITIONS</b>	
Delivery Term (INCOTERMS 2000)	<input type="checkbox"/> FCA <input type="checkbox"/> CPT <input checked="" type="checkbox"/> <b>DDU</b> <b>Chisinau, Moldova</b> <b><i>Vendors from outside Moldova shall separately state the delivery charges per each ITEM quoted</i></b>
Delivery Place	<b>131, 31 August 1989 Street, Chisinau, Republic of Moldova</b>
Payment Terms	<b>100% upon delivery</b>
Delivery time	<b>Up to 1 (one) month upon receipt of approved UNDP Purchase Order</b>
Validity of Quotation	<input type="checkbox"/> 30 DAYS <input checked="" type="checkbox"/> <b>60 DAYS</b>
Preliminary Examination - Completeness of quotation.	<input checked="" type="checkbox"/> <b>Partial bids permitted (by full ITEMS only)</b> <input type="checkbox"/> Partial bids not permitted
Quantity change	<b>The UNDP reserves the right to modify the quantity by 25% of the tendered goods</b>
General Terms and Conditions	UNDP General Terms and Conditions for Goods/Services <a href="http://www.undp.org/procurement/operate.shtml">http://www.undp.org/procurement/operate.shtml</a>

<b>Please state (where appropriate)</b>	
Quantity discount and early payment discount:	Availability of local service in countries of final destination (please indicate the contacts):
Details on any warranty/guarantee conditions:	Separate quote for estimated transportation & insurance charges:

<b>Requirements</b>
Language: All documentation, including installation and operating manuals shall be in: <input checked="" type="checkbox"/> <b>English</b> <input type="checkbox"/> French <input type="checkbox"/> Spanish <input checked="" type="checkbox"/> <b>Others (Russian &amp; Romanian optional)</b>
Electricity: <b>50/60 Hz</b> phase AC: <b>220-240V</b> Interface: <b>Schuko plug (type F)</b>

**QUOTATIONS/OFFERS PRESENTATION REQUIREMENTS:**

The offer shall comprise the following documents (not subject to return upon evaluation):

- ✓ Language of Offer – English, Romanian, Russian (preferably English)
- ✓ Additional information as requested under the "Please state" section;
- ✓ Quotation in MDL/USD/EUR exclusive of VAT (evaluation will be made in USD. Other currencies shall be converted into USD at the UN Operational Rate of Exchange on the day of competition deadline);
- ✓ Statement on adherence to UNDP General Terms and Conditions and Payment and Delivery Terms above
- ✓ Certificates of quality
- ✓ Statement or certificate of origin

**MINIMUM QUALIFICATION REQUIREMENTS:**

- ✓ Confirmation to the minimum specifications listed at the "General Description of Goods" above
- ✓ Adherence to UNDP General Terms and Conditions and Payment and Delivery Terms above.
- ✓ Availability of certificates of quality
- ✓ Availability of warranty support in Moldova
- ✓ Compatibility with Windows XP system

Offers will be evaluated based on their responsiveness to the technical specifications and the minimum qualification requirements, within the "either in or out" rule.

NAME, FUNCTIONAL TITLE: **Ilhom Muhomediev, Procurement Specialist**

Signature: \_\_\_\_\_

DATE: \_\_\_\_\_



CONTACT PERSONS: Vladimir Babii, Logistics & Admin. Associate/EUBAM (vladimir.babii@undp.org)  
Ilhom Muhomediev, Procurement Specialist/EUBAM (ilhom.muhoimediev@undp.org)

CONTACT ADDRESS: 131, 31 August 1989 Street, Chisinau, MD-2012

**SUBMISSION OF OFFERS:**

Offers shall be marked with "**RFQ: Video & Photo Cameras for Partner Services / EUBAM**".  
Offers shall reach the UNDP office not later than **10 November 2010, 16:30 (Moldova local time)**.

Offers can be submitted either in hard copy, or electronically.

a) Documents/offers in hard copy need to be addressed to:

**UNDP Moldova,  
131, 31 August 1989 Street, MD-2012 Chisinau  
Attention: Registry Office/Procurement**

b) Offers sent electronically need to be addressed to the following e-mail address:

**tenders-Moldova@undp.org**